Computing and Digital

Digital and IT Skills (Adult P/T)

Campus: Rotherham College
Code: R04AC03
Level: 2
Type: Part Time

About This Course

This qualification is for learners who want to develop and extend their digital skills to prepare for employment for different roles in the digital and creative industries, such as software and programming, network support and digital design. The qualification is also designed for job roles in other industries where specific digital skills are required, such as finance, marketing and machining and manufacturing.

What Will I Study?

Learners will look at topics which include:

- Website Software
- Spreadsheet Software
- Word Processing
- Using the Internet
- Presentation Software
- Database Software
- Imaging Software
- Internet Safety
- IT Security

The qualification includes learning new skills, knowledge and behaviours expected by employers and covers a wide range and use of different digital technologies, systems and software.

Why Study Here?

This course will help you gain the skills needed to increase your understanding of digital skills in the workplace. We have great links with local employers such as Rotherham Council.

Entry Requirements

There is no requirement for learners to have achieved prior qualifications or units prior to undertaking this/these qualifications. Learners can progress in a number of ways:

- Broadening the range of skills they develop by increasing the size of their qualification.
- Developing skills at a higher level by moving up the level of qualification from Level 1 to Level 2 and then to Level 3.
- Progressing to employment where they can apply their digital and IT knowledge and skills.

How To Apply

You can apply using our online application form and clicking the **Apply Now** button at the top of this page.

For more information support with your enquiry or application please contact Student Services by emailing info@rotherham.ac.uk or by calling **01709 362111**.

Tuition Fees

Those aged 19 or over may not need to pay fees depending on their circumstances. Find out if you qualify for help with fees [https://www.rotherham.ac.uk/course-fees/] .

If you need further advice or guidance please contact the Enquiries Team on **01709 362111.**

PLEASE NOTE

We make every effort to ensure information within our online course directory is accurate and a true representation of the courses we are offering in 2026 – 27. However, we do reserve the right to make changes if necessary.

Last updated: 21st November 2026