Early Years and Education

Certificate in Assessing Vocational Achievement

Campus: University Centre Rotherham
Code: U13AC06
Level: 3
Type: Part Time

About This Course

This course is designed for those who assess vocational skills, knowledge, and understanding in the workplace or a training environment.

The qualification will help you develop the knowledge and skills required to plan, prepare for, and carry out assessments of vocational skills and knowledge. By completing a portfolio of evidence, which can include observations and written assignments, you will have the opportunity to improve your practice and achieve a recognised professional qualification

What Will I Study?

Unit 301: Understanding the Principles and Practices of Assessment – This unit focuses on the fundamental principles and requirements of assessment in learning and development. It covers topics such as the functions of different types of assessment (initial, formative, summative), key concepts like validity and reliability, and the responsibilities of an assessor.

Unit 302: Assess Occupational Competence in the Work Environment – This unit is for those assessing vocational competence within a work environment. It covers preparing for assessments, communicating with learners, making assessment decisions, and providing feedback.

Unit 303: Assess Vocational Skills, Knowledge and Understanding – This unit focuses on assessing vocational skills and knowledge

in contexts other than the work environment, such as a classroom or simulated setting. It involves selecting assessment methods, preparing resources, and managing the assessment process.

Why Study Here?

- We have an experienced teaching team who have a good reputation for ensuring you will receive a quality teaching and learning experience.

- Not only will you be supported in your studies by the teaching team, you will receive help from our learning-centres staff in relation to academic and research skills.

Entry Requirements

- A good level of English.
- Be working in a role where you will be able to put into practice the skills you are required to evidence for the qualification.
- Be able to access to two learners to assess their capability to specification requirements.

How To Apply

You can apply using our online application form and clicking the **Apply Now** button at the top of this page.

For more information support with your enquiry or application please contact Student Services by emailing info@rotherham.ac.uk or by calling **01709 362111**.

What Courses Can I Progress Onto?

Learners could progress onto the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice.

You could progress onto other teaching qualifications or learning and development qualifications, such as;

- L3 Award in Education and Training
- Foundation Degree in Learning Support
- Certificate in Education

Tuition Fees

Those aged 19 or over may not need to pay fees depending on their circumstances. Find out if you qualify.

If you need further advice or guidance please contact the Enquiries Team on **01709 362111.**

Additional Information

The fees for this programme are ??495.00 (subject to change for 2025-2026)Duration: 12 weeks plus independent study (6-8 months typical completion)

PLEASE NOTE

We make every effort to ensure information within our online course directory is accurate and a true representation of the courses we are offering in 2025 – 26. However, we do reserve the right to make changes if necessary.

Last updated: 17th November 2026